

**WORK PROGRAMME 2018/19  
DEMOCRATIC SERVICES COMMITTEE**

**MEETINGS TO START AT 9.30am AND FINISH AT 11.00am**

<b>DATE</b>	<b>Agenda Items</b>	<b>Type (Decision, Monitoring or Information )</b>	<b>Rotation (Topical, Annual, Biannual, Quarterly, Monthly)</b>	<b>Contact Officer/Head of Service</b>
<b>7<sup>th</sup> March 2019</b>	<ul style="list-style-type: none"> <li>• Members Training Programme</li> </ul>	Decision	Topical	Karen Jones/ Jason Davies
<b>7<sup>th</sup> March 2019</b>	<ul style="list-style-type: none"> <li>• Democratic Services Staffing Structure</li> </ul>	Decision	Annual	Karen Jones
<b>7<sup>th</sup> March 2019</b>	<ul style="list-style-type: none"> <li>• Member Scrutiny Champion – Update Report</li> </ul>	Info	Annual	Cllr.A.N. Woolcock

Version 11 – 14 November 2018

Head of Democratic Services to decide agenda size and if additional meetings are required

<b>7<sup>th</sup> March 2019</b>	<ul style="list-style-type: none"> <li>• Disability Audit</li> </ul>	Decision	Topical	Karen Jones/Caryn Furlow
<b>7<sup>th</sup> March 2019</b>	<ul style="list-style-type: none"> <li>• IT Ref Group</li> </ul>	Decision	Topical	Karen Jones/Jason Davies

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Head of Democratic Services to decide agenda size and if additional meetings are required